**ABSTRACT GUIDELINES**

**FOR THE MNC 2020**

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1. INTRODUCTION

This describes instructions for the preparation of an abstract. Prospective authors are encouraged to submit a 2-page abstract. The abstract must clearly state the purpose, achievement and significance of the work. Please note that the most common cause of rejection of submitted papers is a lack of specific results, e.g. figures and tables, and of the description on experimental　/theoretical procedures. The abstract must be prepared following the instruction because it is printed by the photo-offset method. The abstracts are published as the Digest of papers, which will be available for registrants at the conference.

2. TYPING

The abstract should be neatly typed on A4-size or US letter size (8.5 inches x 11 inches) plain white sheets. Type the title on the first line, authors’ name(s) on the third line and addresses on the fourth line. Title, author(s) and address (es) should be typed centered. Begin the texts two lines below the last line of the title/author section. The second page should be used for indicating **figures, tables and photographs**. Caption should be typed underneath the figure and above the table.

Additional typing guidelines are summarized in Table 1.

Sectioning is not always required and is optional.

An example of the abstract is found in ABSTRACT.EXAMPLE.

3. SUBMISSION
　Submit the abstract in a PDF format with the copyright form.

PDF File: Please avoid setting up user password and master password in the PDF files. A PDF file must be smaller than 3MByte.

Line spacing: single-spaced.

Format: An A4-size or a 21.6cm×28cm is preferable. The first page must include the title of the paper, author(s), affiliation(s), address, e-mail address, and article text.

Font Size: 11 - 12 point font is recommended for text.

Character: Times-Fonts Family and Helvetica-Fonts Family are recommended As for Symbolic

Characters such as (a) (m), please use Symbol-Fonts Family. DO NOT use two byte characters and Asian Fonts, e.g., Japanese, Korean, and Chinese characters, MS Gothic, MS Mincho, Ryumin, Batang etc.

Table1. Typing Guidelines for the abstract